

# Blackburn Rovers Football & Athletic Ltd Job Description

Job title:	Day Release Specialist Tutor
Department:	Head of Education & Player Care
Based at:	BRFC Academy, BB6 8BA. However flexibility regarding location is required.
Reports to:	Head of Education & Player Care
Responsible for:	N/A
Hours of work:	5 hours per week over 35 weeks per calendar year, plus any additional hours necessary for the performance of duties. This may include evening and weekend work.
1. Job purpose:	To oversee and deliver the education sessions within the day release programme for the U13-16 age groups.
2. Duties and responsibilities:	<ul> <li>To be committed to ensuring the safeguarding and welfare of all players, promoting their well-being needs whilst maintaining professional boundaries;</li> <li>To deliver formal aspects of education to all hybrid players who attend day release within the classroom based environment;</li> <li>To provide resources to assist players with school work they need to complete during their time on day release;</li> <li>To monitor progress of work completed by players in the classroom during their education sessions;</li> <li>To provide one-to-one support to players who may need additional guidance/support on specific school work tasks;</li> <li>To liaise with the Head of Education and Welfare on any pastoral matters that relate to any players on the day release programme;</li> <li>To provide updates to the Head of Education and Welfare as to progress in the classroom in order to help formulate the 8 weekly reviews;</li> <li>To complete weekly registers of players that attend day release, detailing the school work completed during the Education sessions; and</li> <li>To complete day release tracking documents in line with requirements in order to review and analyse specific work completed by individual players.</li> </ul>
3. Skills required:	<ul> <li>Ability to work as part of a multi-disciplinary team;</li> <li>Ability to work independently;</li> <li>Good communication and key internal stakeholders;</li> <li>Good listening skills</li> <li>Good level of analytical skills;</li> <li>Compete tent use of IT programmes including Microsoft Word, Excel, PowerPoint and Outlook;</li> <li>Ability to solves problems;</li> <li>Innovative in thinking and moving the department forward;</li> <li>Professional manner; and</li> <li>Ability to deal with complex issues in a confidential and discrete manner.</li> </ul>
4. Knowledge / Experience required:	Subject specialist knowledge in Maths or Science;













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	<ul> <li>Good knowledge of how schools grade/show academic progress of their students;</li> <li>Safeguarding policies and procedures;</li> <li>Knowledge of national curriculum for specialised subjects; and</li> <li>Knowledge of key education documentation at DFE Level and how this may impact.</li> </ul>
5. Qualifications required:	<ul> <li>Teaching qualification (PGCE/PCERT);</li> <li>QTS; and</li> <li>Safeguarding Certificate.</li> </ul>
DBS check required:	Yes (Enhanced)

The document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

#### **How to Apply**

Due to high-levels of interest, this post may close early so early application is advised, otherwise the closing date for this role is **12 noon on Thursday 4**<sup>th</sup> **December 2025.** 

To apply, please submit your application through the EFL I-Recruit platform HERE

CV's will not be accepted.

### **Equality and Diversity**

Blackburn Rovers FC is committed to the principle of equal opportunity in employment and its employment policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, nationality, religion or belief, sex, sexual orientation, marital status, age, ethnic and national origin, disability or gender reassignment.

#### Safer Recruitment

Blackburn Rovers FC is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. The successful applicant will be required to undertake appropriate safeguarding checks as well as providing proof of right to work in the UK.









