

Shrewsbury Town Academy Part Time Coach Job Description



Job Title	Part Time Academy Age Group Coach		
Department	Shrewsbury Town Academy		
Location	Croud Meadow Stadium		
Accountable To	Academy Manager, Head of Coaching, Relevant Lead Phase		
Hours of Work	Part Time		
DBS Required	Yes	Level of Check	Enhanced
FA EFAiF Required	Yes	FA Safeguarding Workshop Required	Yes

Purpose and Scope of Position

To contribute to the long-term footballing and holistic development of children within the Academy at Shrewsbury Town Football Club

Accountable for

Developing the players within the Coach's age group to an elite level, with the overall view of producing players for the first team. The age group coaches are responsible for ensuring sessions and messages align to the Academy Philosophy and Coaching Curriculum. As well as, ensuring all PMA is up to date.

Works With

Academy Manager, Head of Coaching, relevant Lead Phase Coach, Other Part Time Coaches

Principal Roles and Responsibilities

- Report and communicate regularly to the Academy Manager, Head of Academy Coaching and FT Lead Phase coach using Club's procedures
- To conduct and prepare detailed session plans for every coaching session at all times in line with the Academy Coaching Curriculum
- To have all coaching activities planned and set up in advance prior to the players arriving
- To deliver effective coaching sessions in line with the Academy Coaching Curriculum
- To maintain the Health, Safety & Welfare of all Academy players during training sessions and matches
- To work collaboratively with all Academy staff in an MDT approach and not in isolation
- To follow the match day structure at all times to provide the players with the best possible match day experience
- To encourage, demand and coach the players within the team to play the Shrewsbury Town Way following the Academy's principles of play outlined in the Academy Performance Plan
- To provide all individual players weekly feedback referring to the players IDP's using the PMA system
- To complete Game Plan reports after each game and send the FT Lead Phase Coaches
- To complete all PMA duties and activities as requested by Academy Manager, Head of Academy Coaching and FT Lead Phase Coaches
- To ensure weekly and 6 weekly player reviews are up to date using the PMA and are in line with the Academy Coaching Curriculum and Individual's Learning Objectives.
- To know every players Individual's Learning Objective outlined on Individual Development Plan's and ensure training sessions allow the players to practice and experience these opportunities
- To show a willingness to watch back games that have been filmed to therefore support deliver/ lead the delivery of analysis session to the players for player and coach development and communicate this with FT Lead Phase Coaches

***Croud Meadow, Oteley Rd, Shrewsbury, SY2 6ST
Shrewsbury Town Football Club***



- To work closely and collaboratively with the Head of Academy Coaching & Academy Manager towards own coach development using the Academy's Coach Competency Framework
- To take ownership and self-reflect during the coach development process with the Head of Academy Coaching for all training and match day reviews utilising the resources provided by the Head of Academy Coaching
- To ensure you meet all CPD requirements and up to date qualifications in order to do this role and seek support from Head of Academy Coaching when necessary
- To undertake all Continued Professional Development organised by the club
- To ensure all training match day equipment is tidy, organised and of a high standard on and off the training pitch
- The coach must ensure that following the completion of training, all players must go home with a parent or nominated adult/guardian. Should the nominated adult not be in attendance, the coach must wait with the player and follow the attendance policy.
- To attend official Academy meetings and Player/Parents meetings when required

Essential	Desirable
UEFA B Licence (minimum)	UEFA A Licence
FA Youth Award (minimum)	FA Advanced Youth Award
Full, clean driving licence	BSc Degree in sport
Valid FA Licenced Coaches Club Membership	Teaching qualifications
FA Safeguarding Qualification	Experience of coaching within Academies
FA EFAiF (BFAS)	Experience of PMA and EPPP processes
DBS undertaken	
Excellent communication	
Hard working and adaptable to Academy methods	

Personal Specification

Our Core Values

Within our Academy there are three main pillars we stand for: **STANDARDS – EXCELLENCE – ACHIEVEMENT**

We are looking for you to show the following core values which are integral to our workforce culture, as well as maintaining and embedding the three main pillars.

Hard Work – We are committed to working tirelessly to meet the player's developmental needs, as well as working above and beyond to continue the progress of the Academy in many ways.

Willingness to Learn – We are hungry to learn, so that we can ensure we are able to maintain the Academy's contemporary approach to player and person development.

Humility – We are determined to stay humble with the attitude that no job is too big or too small for anyone in any role.

Commitment – We are committed and dedicated to achieving all of our targets.

Togetherness – We remain together through good and bad situations in order to achieve our targets. Our enjoyable yet challenging environment is crucial for togetherness and must be maintained accordingly.

Academy Safeguarding Statement

- Shrewsbury Town Academy is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. The successful candidate will be required to undertake appropriate safeguarding checks as well as proof of right to work in the UK.

Academy Equality and Diversity Statement

- Shrewsbury Town Academy is committed to the principle of equal opportunity in employment. We are dedicated to ensuring that there is no prejudice or discrimination in any form, at any time.

General Information

The Employee must at all times carry out his/her responsibilities with due regard to Shrewsbury Town Academy's policies and procedures in particular Health & Safety, Financial Authorisation, Confidentiality and with regard to the Data Protection Act.

The Employee must act to protect all young people and vulnerable adults that are in their care or attending the Academy's premises. The Employee must report any misconduct or suspected misconduct to the Designated Safeguarding Officer.

The Employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relations amongst Employees and customers.

The above Job Description is not intended to be exhaustive; the duties and responsibilities may therefore vary over time according to the changing needs of Shrewsbury Town Academy