



Foundation Phase Lead Coach (Full Time)

Job Description

Job Title	Foundation Phase Lead Coach (Full Time)
Department	Academy
Reports To	Academy Manager
Direct Reports	Head of Coaching
Key Contacts	Academy Manager, Academy Head of Coaching, Head of Academy Operations, Designated Safeguarding Officer, Player Care Officer , Academy Phase Leads, Academy Coaching Staff, Head of Performance, Head of Medical, Head of Analysis, Head of Academy Goalkeeping, Head of Academy Recruitment, Academy Players, and Parents.
Budgetary Responsibilities	None
Location	USW Sports Park / Newport International Sports Village
Hours	TBC
Job Purpose	A fantastic opportunity has arisen to join the Newport County AFC Academy Coaching Department. The Academy is seeking to recruit a Lead FP Coach to follow the existing coaching syllabus within the Academy phase. The successful candidate will play a pivotal role in developing players in line with Newport County AFC's training/games programme and will be provided support in their professional development by the Head of Coaching.
Remuneration	Dependant on coaching qualification and department

Role Responsibilities & Key Duties	
1	To adhere the Newport County AFC values and ensure that all players show respect in a high engaging learning and safe environment
2	To plan, deliver, and evaluate coaching sessions in line with the academy's syllabus and the academy's coaching framework
3	To record session plans and submit attendance accordingly for every session delivered within the 9-18 Academy Programme via the Performance Management Application (PMA)
	To take a multidisciplinary approach to working using the expertise of sports science, analysis, and medical staff as well as Academy and Senior coaching staff
4	Follow all Club Policies, such as Equality & Diversity, Health & Safety and Safeguarding
5	To adhere to the Coaches Code of Conduct
6	To take responsibility for the care and maintenance of all age group training equipment
7	To contribute to the recruitment & trial process of the programme if/when required
8	To submit all IDP/Performance reviews every 6/12 weeks according to role
9	To attend Saturday or Sunday fixtures/Academy meetings where applicable
10	To undertake appropriate CPD in line with EFL rules and regulations
11	To provide relevant feedback to line management as required
12	To complete any other duties as deemed reasonable by the Academy Manager/Phase Lead



Age Group Coach (Part Time)

Person Specification

Qualifications		Essential	Desirable
1	UEFA B licence outfield award	✓	
2	UEFA A license outfield award		✓
3	FA Youth Module 3 (assessed)	✓	
4	FA Advanced Youth Award		✓
5	Recognised First Aid Qualification (Emergency Aid)	✓	
6	EFAiF or Level 2 First Aid Equivalent	✓	
7	DBS check	✓	
8	PTLLS or other teaching qualification		✓
Skills, Knowledge & Experience			
9	Extensive knowledge and experience of the role and the position	✓	
10	Experience working across academy age groups	✓	
11	Experience working with young professional players		✓
12	Understanding of the Elite Player Performance Plan (EPPP)		✓
13	Experience of scouting & talent identification processes and procedures		✓
14	IT skills to include the ability to use Performance Management Application (PMA) software and Microsoft Office (Excel, Word and Outlook)	✓	
15	Excellent interpersonal and communication skills	✓	
Attitude/Behaviours			
16	Ability to work under pressure and to tight deadlines	✓	
17	A genuine team player	✓	
18	A reliable individual	✓	
Personal Qualities			
19	Displays a high level of discretion	✓	
20	Personable with an ability to build individual relationships	✓	
21	Hardworking and enthusiastic	✓	
22	Empathetic to young players	✓	
23	Ability to adapt to changing circumstances	✓	
24	Loyal and committed	✓	

Safeguarding Statement

Newport County AFC is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared”.

Relevant information and / or documents will be distributed as part of the recruitment process.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

E & D Statement

Newport County AFC Academy is committed to providing services which embrace diversity and that promote equality of opportunity.