



# Community and Education Trust

Registered Charity No: 1130773

## About Us

We are Preston North End Community and Education Trust, the official charity (Registered Charity No. 1130773) of Preston North End Football Club.

We employ over 40 full-time staff to deliver the life enhancing work of the charity.

Utilising the power of Preston North End Football Club, we address the needs of our community through;

- Health and Wellbeing support
- Providing opportunities through accessible Education and;
- Connecting the Community through positive Engagement.



## Job Details

Job Title	<b>Further Education Tutor</b>
Type Of Contract	Permanent - Full time.
Location	Deepdale, Sir Tom Finney Way, Preston, PR1 6RU.
Salary	£25,000 - £30,000
Closing Date	Wednesday 8th July 2026
Interview Date	Wednesday 15th July 2026
Team	Education and Employment
Employment Benefits	Company laptop, expenses and pension. Up to 35 days annual leave, plus bank holidays. Training and workforce development opportunities. PNECET uniform. Free on-site parking. Opportunities to represent PNECET on National and International trips. Health Insurance and perks through Health Shield. Death in service insurance. Employee of the month awards and benefits. Two complimentary PNEFC season cards. Free childcare places on PNECET half term provision for children 5-11 years-old.



## Purpose Of The Role

To deliver and develop high quality Further Education provision within the Centre of Sporting Excellence partnership between Preston North End Community and Education Trust and Preston College.

The Tutor will support the Education and Employment pillar by providing opportunities, raising aspirations and fulfilling potential for learners aged 16 to 19. Through the delivery of Level 1 to Level 3 sport qualifications, the post holder will enable learners to achieve recognised qualifications, develop employability and life skills, and progress into higher education, apprenticeships, employment or performance pathways.

The role requires close collaboration with Preston College to ensure curriculum planning, assessment, quality assurance and compliance standards are consistently met. The Tutor will contribute to recruitment, retention, achievement and positive destinations, while maintaining high expectations around attendance, behaviour, professionalism and safeguarding within a professional sporting environment.

### Key Responsibilities:

- Plan, deliver and assess high quality lessons across Level 1, 2 and 3 programmes in line with awarding body and partner standards.
- Conduct tutorial activities, both academic and pastoral, ensuring learners are supported holistically.
- Undertake a football coaching role to support learner participation in the EFL Community and Education Football Alliance and wider enrichment activity.
- Plan and support educational visits, enrichment activities and overseas trips where required.
- Build and maintain strong links with secondary schools to increase recruitment and showcase programme success, including attendance at open evenings, taster sessions and learner interviews.
- Collaborate with college staff, parents and support services to ensure coordinated learner support.
- Uphold the values and safeguarding standards of PNECET, maintaining a safe, inclusive and respectful learning environment at all times.

### Key Relationships:

- Line managed by the Head of Education and Employment.
- Work closely with the Curriculum Lead and Preston College staff to support curriculum delivery, quality assurance, programme development, to maintain programme standards and evidence impact.
- Work alongside Centre of Sporting Excellence coaching staff to ensure alignment between academic delivery and CEFA participation.
- Maintain effective liaison with employer partners and external stakeholders whose input shapes programme delivery.

### Key Performance Indicators:

- Increased learner engagement, attendance, retention and achievement rates across allocated qualifications.
- Number of learners completing and nationally recognised qualifications and progressing into positive destinations.
- Evidence of effective contribution to quality assurance processes including learning walks and review activity.
- Successful learner participation and conduct within the EFL Community and Education Football Alliance programme.

### Working Arrangements:

- Based at Preston College with some delivery across Preston including Deepdale stadium.
- Flexibility required to work some evenings and weekends in line with programme needs and match days.
- Support for wider Trust programmes including holiday camps and community delivery where required.



## Duties And Responsibilities

### Programme Delivery:

- Plan and teach accredited qualifications including Pearson and OCR. Level 1, 2 and 3 BTEC in Sport.
- Teach on programmes, managing the learning process effectively, guiding and supporting learners.
- Deliver engaging sports activities as part of the enrichment programme and support the capture of learner evidence for relevant qualifications.
- Use a variety of delivery methods to engage learners, to convey information, and to encourage creativity and motivation.
- Take part in college enrolment, induction, marketing, meetings, activities, as required.
- Supporting internal communication and reporting to engage and enthuse partners, ensuring case studies and impact are maximised and shared.
- Undertake a football coaching role to support the learners involvement in the EFL Community and Education Football Alliance and enrichment activities.
- Promote physical and emotional wellbeing through enrichment sessions and informal learning tasks that support wider personal development.
- Develop effective learning materials, designed to raise aspiration and support learners in achieving beyond expectation.

### Partnership Development:

- Recruit and enrol learners by working closely with secondary schools and the Recruitment and Engagement Coordinator.
- Build strong team relationships through effective communication and collaboration, working with your colleagues to set and sustain high standards of delivery.
- Maintain and develop strong relationships with partners to ensure consistent engagement and learner progress
- Value team member contributions and share personal knowledge and experience to help others work more effectively.
- Identify and facilitate additional opportunities for learners through wider community support and progression pathways

### Communications and Reporting:

- Record attendance attainment and learner progress using internal systems.
- Submit regular progress reports to the Curriculum Lead with evidence against key performance indicators.
- Collect and share impact data through learner feedback surveys and case studies.
- Support the ongoing evaluation of provision by gathering participant voice and reviewing delivery outcomes.
- Promote the success and positive impact of the programme across internal and external networks.

### Safeguarding and Compliance:

- Ensure all safeguarding concerns are recorded and reported using the organisation's systems.
- Follow risk assessment procedures and uphold high standards of health and safety throughout all delivery.
- Maintain up-to-date training and knowledge in safeguarding data protection and wellbeing policies.
- Liaise with Designated Safeguarding Officers where required to ensure learner safety remains the top priority.



## Criteria

### Qualifications

Recognised teaching qualification such as PGCE, Cert Ed or equivalent recognised FE teaching qualification, or willingness to achieve within an agreed timeframe.

Essential    Desirable



A degree or equivalent qualification in Sport, Coaching, Physical Education or a related discipline.



NGB Level 2 Football Coaching qualification or equivalent appropriate to competitive league delivery.



Five GCSE's at grade 4 or above.



### Skills And Experience

Essential    Desirable

Proven experience delivering Further Education programmes to 16 to 19 year olds including planning, delivering and assessing accredited qualifications.



Experience in football coaching and supporting competitive fixtures within a structured league environment.



Ability to build effective relationships with schools, employers, college colleagues and parents to support recruitment and progression.



Ability to monitor learner performance, track progress and contribute to quality assurance processes.



Strong classroom management and pastoral capability, including tutorial delivery and learner intervention.





## Knowledge

	Essential	Desirable
A strong working knowledge of the current Ofsted framework and expectations within Further Education.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A clear understanding of awarding body standards, assessment regulations and internal verification processes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A strong working knowledge of safeguarding legislation, equality, diversity and inclusion practice appropriate to a youth education and sporting environment, including	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Familiarity with the structure, expectations and conduct standards of the EFL Community and Education Football Alliance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Knowledge of post 16 progression pathways including higher education, apprenticeships and employment routes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ability to motivate and inspire learners to achieve their full potential and deliver outstanding results.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Knowledge of health and safety requirements across classroom, gym and football settings, ensuring learners are supported in safe learning and participation environmen	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## How To Apply

Please send your completed application form and equal opportunities form along with a letter of support. Please email your application to [jobs@pne.com](mailto:jobs@pne.com) with subject title reference

PNE 1239 or post to: F.A.O. Business Support Officer, Preston North End FC, Deepdale, Preston, PR1 6RU.

### Safeguarding Statement;

PNECET is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.