



## Harrogate Town AFC

**Job Title:** BTEC Coach

**Contract Type:** Part Time

**Reports to:** Director of Youth Football

**Salary:**

**Based at:** Harrogate Town Education Satellite Centers

**Hours:** 20.5 hours (Match days 7 hours on average every Wednesday / Training days 13.5 Hours (3 days / 4.5)

**Purpose of Role** - To assist the Director of Youth in the day-to-day training within the Football Academy BTEC Programme . To be responsible for the organisation, planning and delivery of the Coaching Competency Framework, Staff Development Plans, academy Training Needs Analysis and having a major influence on the analysis & delivery of the Academy Coaching Philosophy and pathway plan.

### **Key Responsibilities**

- Work with the Director of Youth to design and implement an age specific coaching curriculum in line with the academy playing and coaching philosophy ensuring the effective planning, delivery, and evaluation of every coaching session.
- Support and motivate the U18's, in order to deliver the coaching curriculum and academy philosophy, and push high standards at all times.
- Work with the Director of Youth with the identification, co-ordination, and delivery of individual development plans for all players within the phase.
- Contribute to the building of a library of academy best practice sessions mirroring the philosophy.
- Work towards own Coach Development Action Plan (CDAP) agreed between you and the Director of Youth in line with the Coach Competency Framework (CCF).



## Management, Communication, and Organisation

- Assist with the coordination and manage of the daily logistical operation of the phase i.e. deal with and arrange training, fixtures, and additional fixtures to meet player needs; manage the inventory and distribution of kit and equipment; deal with match officials; communicate with players and parents.
- Work closely with the Director of Youth and other key staff to support your daily tasks and the multi-disciplinary development of every player in the phase across the 4 corners by developing, delivering, recording, and reviewing Individual Learning Plans.
- Be part of, and contribute/report to the Academy Management Team as well as providing reports and attending any meetings as required by the Director of Youth.
- Communicate and reinforce the academy playing and coaching philosophy to coaches, players, and parents.
- Work with the Head of Coaching to take a multi-disciplinary approach to the review process by organizing and conducting all player reviews required for the phase as well as planning, delivering, and reviewing all coaching sessions, games/game time, whilst maintaining and monitoring all data related to this including learning objectives, progress, and other work as required.
- Link player performance reviews to the learning outcomes of the academy BTEC coaching Programme and effectively present these during player/parent review meetings (formal and informal).

## Recruitment & Other Key Responsibilities

- Continually challenge and look to enhance the academy environment through new ideas.
- Support the culture of, and represent the club, in the best possible light at all times.
- Attend and contribute (when required) to all CPD as instructed by the Head of Coaching.
- Always Adheres to the club Code of Conduct and understands and adheres to the Club's safeguarding procedures.
- Carry out any other duties as directed by the Director Youth .



## Important Information

The above-mentioned duties and responsibilities should be regarded as neither exclusive nor exhaustive as the post holder may be required to undertake other reasonably determined duties and responsibilities, commensurate with the grading of the post, without changing the general character of the post.

<u>Essential requirements for the post</u>	<u>Desirable requirements</u>
UEFA B Coaching license	Working Towards B
FA Youth Award (assessed)	
Experience of working within an Academy football.	
Emergency first aid in Football level 2 (EFAiF)	
Up to date DBS and Safeguarding	
Driving licence	
Experience of managing large and varied workloads and tasks whilst maintaining attention to detail.	
A minimum of 2 years working with elite players or within professional football (preferably in the youth development phase)	
Able to demonstrate a high level of coaching ability working with individuals, units and teams.	
Experience of planning a coaching syllabus to meet the needs of players in an academy or other elite football environment.	
Ability and willingness to work outside normal hours, including evenings and weekends, often with short notice	
Show a track record of communicating and working with, motivating, and inspiring a multi-disciplinary team of staff	
FA Advanced Youth Award (or currently working towards and specific to that phase)	



### Person Specification

- Committed to working to and promoting the philosophy of the football club and to promoting and displaying high standards of excellence in maintaining a positive learning environment.
- Show a clear 'Growth Mindset' and capability and comfortability of being able to challenge and be challenged to deliver an elite programme in a high-pressured environment with high levels of accountability.
- Highly motivated, enthusiastic, and ambitious in the development of a positive and progressive elite learning environment
- Is receptive to feedback about own behaviour, strengths, and areas for improvement.
- Good attendance record in current/previous employment, (not including any absences resulting from disability)
- Must hold a valid driver's licence and be able to travel extensively, as required.

### Equal Opportunities:

The post holder's duties must be carried out in compliance with the Club's Equal Opportunities Policy, with the Health and Safety at Work Act 1974 and subsequent Health and Safety Legislation.

Harrogate Town is an equal opportunities employer and all applicants for employment will be regarded equally and will be given equal opportunities irrespective of sex, age, race, religion or belief, marriage or civil partnership, disability, sexual orientation, gender reassignment, pregnancy or maternity, ethnic or national origin.

### Safeguarding

- Harrogate Town is committed to safeguarding, and the safeguarding of all people associated with the Football Club.
- All employees must understand the clubs safeguarding and anti-discrimination policies and procedures and put these into practice in the workplace. To enable this all employees must undertake the required training as directed by their line manager.
- All Applicants will need to go through mandatory DBS checks for the position of the coaching role.

### How to apply:

[daveriley@harrogatetownafc.com](mailto:daveriley@harrogatetownafc.com)

for the role as Academy Coach BTEC